

Agenda RFP# 2024-PCS-01

1.) Introductions:

Magi York, Panhandle Community Services, CEO
Lylene Springer, Panhandle Community Services, Transit Director
John Mejia, Panhandle Community Services, Chief Financial Officer
William (Bill) Hoelscher, Huitt Zollars, R.A., LEED-AP, Vice President
Royce Gooch, J. Shehan, Civil Engineer
Richard Neill, TxDOT, Public Transportation Coordinator
John Hendrickson, HTG, President

RFP Important Dates Issuance of RFP

Advertisement	March 1, 2024
Pre-Proposal Meeting	March 22, 2024
RFP Specifications/Technical Assistance Meeting	April 3, 2024
Deadline for RFP Questions	April 12, 2024
Deadline for Response to RFP Questions	April 19, 2024
Proposal Due Date	May 3, 2024
Proposal Evaluations	May 17, 2024
Anticipated PCS Board Approval	May 23, 2024
Anticipated Notice of Award	May 24, 2024
Anticipated Notice to Proceed	May 31, 2024

2.)

- a. Affidavits – Pages 11 thru 20
- b. RFP Submittal – Page 33
- c. Important Dates – Page 4
- d. Evaluations – Page 29
- e. Specific Contract Terms and Conditions – Pages 53
- f. Federal Clauses – Pages 67
 - i. Davis Bacon
 - ii. DBE - 1% Goal
 - iii. Bonding

- iv. Build America, Buy America
- g. Certifications – Pages 94
- h. TxDOT PTN 130 – Pages 112

- 3.) All questions must be submitted in written format.
- 4.) Please verify all bonding requirements, insurance requirements, permitting, retainage, and final payment information as necessary. Final payment can only be made when project is completed and all walk throughs including punch lists have been completed satisfactorily not at substantial completion. Warranty does not start until date of final payment.

Contact: John L. Hendrickson, Project Manager,
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